



Request for Approval of Student Activity Program

No

Department

Date..... Month..... Year

Subject: Request for Approval of the Program

Dear Deputy Director for Student Development and Lifelong Learning,

We would like to request approval for the program.....

to be held from[Start Date] to[End Date] at [Location]

The total estimated cost for this program is[Amount] Baht (.....[Amount in Words]), as detailed in the attached document.

This program is eligible for the following activity hour allocation:

Non-credit activities

Elective participation activities

Academic and Professional Skill Development: hours

Sports and Health Promotion: hours

Volunteering and Community Service: hours

Arts and Culture Preservation: hours

Character Development: hours

Pride, Love, and Affiliation with the University: hours

.....

(.....)

Faculty Advisor / Associate Dean

...../...../.....

.....

(.....)

Club/Department Advisor

...../...../.....

.....

(.....)

Student in charge of the project

...../...../.....

| | |
|--|--|
| <p>1 Proposal to the Student Council For the consideration of the project and budget From: () Student Activity Budget () Budget for the Preservation of Arts and Culture () Other sources of funding</p> <p>Signed:..... Head of Department.....</p> <p>Signed:..... President of the Student Union /...../.....</p> | <p>2 To the Vice President for Student Affairs and Learning Development, The Student Council has considered and approved the following: () Approval of the project () Approval of the budget in the amount of Baht From: () Student Activity Budget () Budget for the Promotion of Arts and Culture () Budget from other sources</p> <p>Signed..... Vice President of the Student Council</p> <p>Signed..... President of the Student Council /...../.....</p> |
| <p>3 () Approve the project and budget () Do not approve due to</p> <p>Signed..... Educational Services Staff</p> <p>Signed..... Director of the Student Affairs Office</p> | <p>4 () Approved () Not approved due to.....</p> <p>.....</p> <p>Signed..... Vice President for Student Affairs and Learning Development</p> |

Note: Two copies are required.

Original copy: Submit to the Student Activities Department.

Copy 1: Submit to the Student Council.

Copy 2: Keep with the department.

The contact phone number is.....